



Treasury/Cash Management & Investment Analyst

The Massachusetts Municipal Wholesale Electric Company (MMWEC) brings a competitive edge to Massachusetts municipal utilities dedicated to providing its customers with low-cost and reliable electricity. We plan, develop and manage energy resources in an evolving marketplace that requires high levels of innovation and expertise. Our values are old-fashioned, reflecting 40 years of public power joint action, but our service is enlightened.

We are currently seeking a Treasury/Cash Management & Investment Analyst who will be responsible for the analysis and execution of daily cash management activities including cash flow forecasting. Incumbent acts as an advocate of MMWEC's plans, policies, and procedures with the company and when representing the company at meetings and other functions.

This position requires frequent interaction with MMWEC upper management and works closely with the Treasury and Financial Services Manager to provide analysis and reporting on the investment portfolio. The incumbent will be responsible for providing information to Accounting and Financial Reporting and assisting with the year-end audit requirements related to cash management and the investment portfolio. This person must be able to analyze conflicting commodity data, economic data and forecasts and make rational investment decisions. Must meet or exceed benchmarks established for portfolio performance, while structuring portfolio for cash planning requirements that sometimes limit the duration and yield on the portfolio.

PRIMARY RESPONSIBILITIES

- Establish the daily cash position and determine funds available for investment by 9:00 am
- Reconcile previous day bank activity and post transactions to JD Edwards
- Track disbursement and receipt trends to develop short and long term cash flow forecast
- Assist in projecting Member system revenue requirements including Working Capital assessments
- Maintain and generate daily reports such as: cash receipts, funds transfer, balance, loan borrowing and draw down reports
- Continually pursue new avenues of maximizing the return on MMWEC's portfolio while adhering to the General Bond Resolution, Investment Guidelines and procedures
- Execute investment trades including updating CashPro and SymPro
- Authorized to execute investment transactions of up to six months in maturity
- Produce daily position reconciliation reports and trading reports on a time sensitive basis
- Responsible for the recording and compliance with risk management policies related to investment trading transactions

TRAINING AND EXPERIENCE

- A Bachelor's Degree in Finance or Accounting Required; MBA in Finance or Economics preferred
- 5 or more years of cash management and investment management experience in a corporate environment
- Comfortable with technology and using J.D. Edwards & Bloomberg software
- Experience in fixed income, equity investment strategies, investment accounting and corporate/utility finance
- Must be detail oriented, innovative, and have the ability to handle multiple responsibilities
- Strong written and verbal communication skills, as well as strong math and problem-solving skills
- Proficient with Microsoft Office including Excel macros, and the desire to learn additional applications
- Must be authorized to work in the United States without sponsorship now or in the future

MMWEC offers a competitive salary & benefits package including both a pension and savings retirement plan with company match. We foster an environment that challenges employees to be passionate, energetic, proactive, and progressive. If you are interested & qualified to join our team please apply directly at: <https://bit.ly/2OPll1y>

Or forward your resume & salary requirements to: alomma@mmwec.org

Massachusetts Municipal Wholesale Electric Company (MMWEC) eagerly accepts applications for employment from all qualified persons without regard to race, color, religious creed, national origin, sex, sexual orientation, GINA, marital status, gender identity, age, ancestry, veteran status, mental or physical disability, and political belief or affiliation.

MMWEC will only accept applications for open positions.